

gular Meeting of Belmont Village Council

August 4, 2016

Mayor Stanley Sobel called the meeting to order and Mayor Sobel led the Pledge of Allegiance.

Roll Call

Present: Mayor Stan Sobel, Fiscal Officer Rick Burkhead, Grant Williams, Dan Scott, Mike Murphy, Shawn Bruce, Lorie Grob, Solicitor TJ Schultz, Ron Woods, Water Board President Kenny Davis

Guest(s)

Eric Smith, Kaye Hall, Bob Mills, Don Williams, Don Gatten, Cathy Caretti, Sandy Wilson, Dawn Wilson, Janell Hunter, Cheryl Skinner, PK Wilkinson

Regular Council Meeting Minutes

The Fiscal Officer E-Mailed Fund Status, Cash Summary by Fund, Fund Ledger, Payroll, Receipt Register & YTD Appropriation status reports to Council Members & Mayor. Grant Williams made a motion to approve the July 2016 Regular meeting minutes, seconded by Lorie Grob, with a unanimous vote.

Lorie Grob made a motion to approve the cemetery board's request to be non paid volunteers, seconded by Mike Murphy, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Abstain.

Fiscal Officer Burkhead explained to council the PEP insurance renewal package for 2016-2017 and explained why the village would not be able to switch insurance providers this year. Mike Murphy made a motion to approve the insurance package renewal, seconded by Ron Woods, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes. Rick went on to stated that the Village of Bethesda is asking if Belmont would be interested in applying for a zero percent loan through Local Government Innovations Fund to cooperatively purchase a piece of equipment. Rick stated that the two villages would discuss what to purchase and that the equipment would be

shared between the villages. The loan is up to \$100,000 per entity. Mike Murphy made a motion to committee to proceed with Bethesda and allow the grounds and building committee to meet with Bethesda and decide on the equipment to purchase and the terms of the cooperative agreement, seconded by Ron Woods, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Abstain.

Solicitor TJ Schultz informed council that Jim Bob wished to exchange right of way near the village's property. TJ stated that he and Rob Barr are working on plot maps. TJ informed council that the petition to transfer restricted funds was received by the tax commissioner's office and they have up to ten business days to respond to the petition. Once the petition is approved we will proceed with filing. TJ presented Ordinance 2016-12 that establishes the credit use policy and allow the Fiscal Officer to open the account. Dan made a motion to declare tonight the third reading and pass Ordinance 2016-12, seconded by Grant Williams, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes. TJ presented Ordinance 2016-19 which pertains to the regulation for trees and shrubs within the cemetery, for its second reading. Mike Murphy made a motion to declare tonight the second reading for Ordinance 2016-19, seconded by Lorie Grob, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes. TJ presented Ordinance 2016-21 which pertains to the rate structure for the gym rentals, for its second reading. There was change that if renters serve alcohol they are required to pay an additional \$15 per hour for the use of Bethesda's Police Department. Ron Woods made a motion to declare tonight the second reading, seconded by Dan Scott, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes. TJ presented Ordinance 2016-20 which pertains to the donation of the use of the gym to the Belmont Alumni Association, for its second reading. Mike Murphy made a motion to declare tonight the second reading, seconded by Ron Woods, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes. TJ presented Ordinance 2016-24 which accepts the terms of Rice Energy's division orders and authorizes the Mayor, President of Council, and Fiscal Officer to sign it. Ron Wood made a motion to suspend the rules, seconded by Mike Murphy, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes. Lorie Grob made a motion to approve Ordinance 2016-24, seconded by Ron Woods, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes.

Mayor Sobel stated that he has always wanted to get students involved with local government. There is going to be a program created for Union Local Students who preferably live in Belmont to get a scholarship in the amount of \$400 to be a nonvoting

council member for October 2016 thru May 2017. Mayor Sobel stated that this is being sponsored by a donor. Mayor Sobel stated that he wants to send out the invitation immediately to get it to students as soon as school starts. Juniors and Seniors are eligible to apply. Lorie asked who would chose which applicant is awarded. Stan stated that he would be turning it over to the school to decide based on factors of GPA, attendance records, and other items and then the school will make suggestions to the personnel committee. TJ stated that he drafted an ordinance and that the personnel committee will make the decision on who they choose to and make the suggestion to council. TJ presented Ordinance 2016-23 which created the Village of Belmont student council person scholarship program. Mayor Sobel read over the ordinance. Mike Murphy made a motion to suspend the rules, seconded by Grant Williams, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes. Ron Woods made a motion to approve Ordinance 2016-23, seconded by Lorie Grob, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes.

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Fire Chief Bob Mills presented council with the monthly report. There were 21 squad calls 13 of which were billable. The purchase of the new ambulance was completed. Bob stated that Logotek is preparing the logos. Bob stated that the brush truck is in the process of being fixed. Bob stated that the schedule maintenance was done on the cots. Bob stated that the lights on the fire truck are going to be installed on August 11th. Bob stated that two residents have asked about tearing down their houses and pushing the debris into the basement and burning it. Bob asked council if they want this to happen within the town, being that residents are fairly close together. TJ stated that there are many liability issues to take into consideration. Grant suggested that these residents demolish the structure and have the debris hauled away and disposed of legally. Kenny stated that he doesn't want to discourage people from cleaning up their properties but stated that the village pays \$6 per thousand gallons of water and that should be passed on should the burning be considered. Bob stated that he doesn't have a problem with contained camp fires but he is not a fan of bonfires. Grant Williams made a motion to disallow the burning of structures within village limits, seconded by Mike Murphy, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott

- Yes, Grant Williams - Yes.

Water Board President Kenny Davis presented the water boards monthly report. Kenny stated that there are roughly \$2,500 in delinquent bills which is much lower than it used to be. Kenny stated that there were a few people who were shut off due to repeated nonpayment. Mayor Sobel stated that he appreciates everything Kenny and Dan do to keep things moving forward. Mayor Sobel stated that he is very happy to see that most residents are keeping current on their water bills.

Police Chief Eric Smith presented the monthly police report. There were five warnings and three suspicious vehicles, one breaking and entering, two ATV complaints, and two drug complaints. Eric stated that he had 911 change the system to default dispatch the Bethesda Police Department to respond to calls for Belmont. Eric stated that this should be the default soon.

Cheryl Skinner came tonight to explain the importance of cemetery maintenance and upkeep. Cheryl stated that Mark Norton holds classes to train people to restore headstones. Cheryl stated that Mark would be willing to come down and teach those classes. Cheryl gave the update on various genealogy research that she has been working on. Cheryl stated that she wants to see that all veterans in the cemetery have a headstone. Cheryl stated that the US Government would pay for these headstones. Cheryl discussed the Belmont County Museum and all of the renovations they are doing to get it operational. Cheryl mentioned the museum Facebook page and encouraged people to like the page and donate to the museum.

Don Williams stated that he met with Joel Braido and that he was given some very good ideas on things that they need to watch for and things that they should be doing. Don stated that Elroy Clark charges \$400 and \$300 fees to the village. The price per plot is \$250. To open a cremation grave it would cost \$50 to the digger and \$150 to the village. Don stated that people can have one grave per plot or 4 cremations per plot, or one cremation and one grave per plot. Mayor Sobel stated that getting donations for the upkeep of the cemetery is critical for the longevity of the cemetery. Mayor Sobel encouraged people to support and donate to the cemetery. Mayor Sobel stated that if the time ever comes to where there is no money in the cemetery fund that the cemetery would default over to the township. The cemetery would then be maintained at the discretion of the township. Mike Murphy made a motion to approve the rate structure that Don proposed, seconded by Dan Scott, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes.

The following building permits are up for approval. Mike Murphy

made a motion to approve a storage building for James Lewis, seconded by Lorie Grob, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes. Lori Grob made a motion to approve a permit for a storage shed for Danny Jonston, seconded by Ron Woods, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes. Mike Murphy made a motion to approve the permit for a living room addition for Andrew Androsko, seconded by Ron Woods, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes. Lorie Grob made a motion to approve a permit for a new home for Sandra Wilson, seconded by Grant Williams, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes.

Dan Scott stated that he has two people getting estimates on the school roof repair situation. New stop signs for Bridge and Brown Street was discussed. TJ stated that he would draft an ordinance to have the stop sign placed and give the public 30 days notice. Council discussed other intersections that may need to be made 4 way stops. One of which is adjacent to the school.

Mayor Sobel stated that there is a tree in the cemetery that needs to be removed. The tree is in bad shape and is fractured in two places. Stottler Tree Service came and looked at the tree and has quoted \$1965 to remove the tree and grind the stump. Mike Murphy made a motion to accept the quote and proceed, seconded by Ron Woods, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes.

□
Mike Murphy made a motion to go into executive session to discuss and personnel 8:37 p.m., seconded by Lorie Grob, Mike - Yes, Dan - Yes, Lori - Yes, Shawn - Yes, Ron - Yes and Grant - Yes.

At 9:00 p.m. Mayor Sobel declared executive session over.

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Regular Meeting of Belmont Village Council (continued)

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Ron Woods made a motion to approve a raise for the water clerk to make her bi-weekly paid hourly at \$10 per hour, seconded by Dan Scott, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes,

Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes. Dan Scott made a motion to terminate the water clerks probationary period, seconded by Grant Williams, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes. Grant Williams made a motion to end the seasonal summer help on August 12, 2016, seconded by Mike Murphy, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes.

Lorie Grob presented an application for Clerk of Courts for Jennifer Schuster and recommended that she be hired. Jennifer has 30 years experience with dealing with trials and electronic filings. Lorie made a motion to hire Jennifer for the mayor's court position, seconded by Dan Scott, Lorie Grob - Yes, Mike Murphy - Yes, Shawn Bruce - Yes, Ron Woods - Yes, Dan Scott - Yes, Grant Williams - Yes. The start date and salary will be determined at a later date.

Sandy Wilson informed council that Flint William's property needs attention. Mayor Sobel stated that some changes will be beginning soon. Mayor Sobel stated that right now we are trying to cooperate with residents on their property maintenance but soon after mayor's court is established these issues will be addressed within the court. Mayor Sobel stated that he has heard positive things about people wanting to construct within the village.

Mike Murphy asked about a leash law for Belmont. TJ stated that Belmont adopted Bethesda's Codified Ordinances and yes there is a leash law pertaining to dogs and cats. TJ stated that if the owner is known then he needs to report to the Bethesda Police Department and if it is not then the county dog catcher should be contacted.

Mayor Sobel stated that Andrea Baggett will be conducting a new fitness program at the gym called Pound which will be on Wednesday nights from 6pm to 8pm.

Mayor Sobel stated that he wants to put a kiosk at the post office for Belmont news to keep residents informed. Mayor Sobel stated that he has two people interested in donating material for the little library project to have six or so little libraries placed around town for residents to borrow and donate books.

Mayor Sobel encouraged all residents to come to the village council meetings on the first Thursday of every month to help out and give input.

Motion to pay the bills by Lorie Grob, 2nd by Mike Murphy, with a unanimous vote.

Motion to adjourn by Ron Woods, 2nd by Grant Williams, with a

unanimous vote.

The next meeting will be Thursday September 1st, 2016 at 7:00 P.M.

Mayor Stanley Sobel
Burkhead Jr.

Fiscal Officer Ricky W.