

Meeting of Belmont Village Council

June 2, 2016

Mayor Stanley Sobel called the meeting to order and Mayor Sobel led the Pledge of Allegiance.

Roll Call

Present: Mayor Stan Sobel, Fiscal Officer Rick Burkhead, Grant Williams, Ron Woods, Dan Scott, Mike Murphy, Shawn Bruce, Lori Grob, Solicitor TJ Schultz, Water Board President Kenny Davis  
Guest(s)

Eric Smith, Kaye Hall, Jason Greenwood, D. Williams, Cathy Caretti, Beverly Yoe, Sandy Saffield, Cheryl Skinner, Janell Hunter, Paul Wilkinson, Rod Roby, Barb Gornick,  
Regular Council Meeting Minutes

The Fiscal Officer E-Mailed Fund Status, Cash Summary by Fund, Fund Ledger, Payroll, Receipt Register & YTD Appropriation status reports to Council Members & Mayor. Dan Scott made a motion to approve the May 2016 Regular meeting minutes, seconded by Ron Woods, with a unanimous vote.

Ron Woods made a motion to go into executive session to discuss and personnel 7:00 p.m., seconded by Lori Grob, Mike - Yes, Dan - Yes, Ron - Yes, Lori - Yes, Shawn - Yes, and Grant - Yes.

At 7:08 p.m. Mayor Sobel declared executive session over.

Ron Woods made a motion to pay our service director \$12 per hour starting next pay period, seconded by Lori Grob, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes.

Kenny Davis gave an update on water and sewer. Kenny stated that Belmont is currently producing 68% of our own water. Kenny stated that once it gets hotter and we have less rain that percentage will fall. Kenny stated that delinquent accounts are at a minimum. Kenny stated that water and sewer billing is going well and there have only been a few minor glitches recently.

Kaye Hall gave the Fire/EMS update. Kaye stated that there were 17 squad runs for May 15 of them billable and five fire calls. Kaye stated that another member passed their EMT training and another new member is in the process of going through training. Kaye stated that with a system update the Fire Department is now able to communicate with Jefferson County.

Bethesda Police Chief Eric Smith informed council that there were no tickets for the month of May but six warnings were given. Chief Smith stated that there was a heroin overdose, one vandalism complaint, two burning complaints, two ATV complaints, and three speed complaints. Chief Smith introduced Jason

Greenwood who will be doing some of the patrol in Belmont while Greg takes some time off. Mayor Sobel stated that the vandalism was at the Gym and that the police responded very quickly and the Police Department went around the neighborhood and question people in the area to track down clues.

Mayor Sobel informed everyone that Sandy Saffield and Cheryl Skinner is going to give an update on the cemetery restoration project. Cheryl and Sandy went over a PowerPoint presentation that showed pictures of the progress made as well as some history on some of the people who are buried in the cemetery. Mayor Sobel stated that there needs to be a Board of Trustees appointed for the cemetery. Mayor Sobel stated that these three people will serve as trustees and will be in charge of the layout and sale of plots for the cemetery. Mayor Sobel appointed Don Williams, Dan Schmitt, and Paul Wilkinson. The terms are three years and after a new mayor is elected they must be reappointed. The terms will be six years, four years, and two years. Ron Woods made a motion to pay the trustees \$25 per month, seconded by Lori Grob, Grant Williams - Abstained, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes. These individuals will be paid from the Cemetery Fund.

Solicitor TJ Schultz presented council with Ordinance 2016-10 which is to accept the service and lease agreement with Richardson Copy Concepts and give the mayor the authority to sign that agreement. Grant Williams made a motion to suspend the rules, seconded by Dan Scott, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes. Ron Woods made a motion to pass Ordinance 2016-10, seconded by Shawn Bruce, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes. TJ then presented Ordinance 2016-11 which grants the authority of the Mayor to establish and operate a village website which will cost \$200 per year to maintain the domain name. Mayor Sobel stated that this will be a great way to get information out to residents. Lori Grob made a motion to suspend the rules, seconded by Ron Woods, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes. Shawn Bruce made a motion to approve Ordinance 2016-11, seconded by Ron Woods, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes.

Solicitor Schultz presented Ordinance 2016-12 which is a village credit card use policy and to permit the fiscal officer to apply for a credit account for the board of public affairs president, and the village service director to make purchases up to \$500 for emergency purchases. Purchases above \$500 will need to be approved by the fiscal officer or council. Grant Williams made a

motion to declare tonight the first reading, seconded by Dan Scott, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes. TJ presented Ordinance 2016-13 which is an ordinance creating a Mayor's Court for the Village of Belmont and allow Mayor Sobel to hear uncontested cases and to create the position of Mayor's Court Clerk. The Ordinance also gives Mayor Sobel the authority to register annually with the state supreme court as a Mayor's Court. Ron Woods made a motion to suspend the rules, seconded by Lori Grob, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes. Shawn Bruce made a motion to approve Ordinance 2016-13, seconded by Dan Scott, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes. TJ presented Ordinance 2016-15 which revised the existing building code for the Village of Belmont. The changes are for building permit fees. The fees will be \$5 per one thousand projected cost with a minimum of \$10 and a maximum of \$100. TJ stated that the old ordinance did not encourage growth or new construction within the village. This ordinance also gives Mayor Sobel the ability to provisionally approve building permits. Grant made a motion to suspend the rules, seconded by Ron Woods, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes. Shawn Bruce made a motion to approve Ordinance 2016-14, seconded by Ron Woods, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes. TJ presented Ordinance 2016-15 which vacates certian property sections at the intersections of Barrister and Jefferson Streets. TJ explained that these sections were originally set aside for center squares but that was never done. A new ploy map is being made with the vacated lot #27. Lori Grob made a motion suspend the rules, seconded by Ron Woods, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes. Lori Grob made a motion to approve Ordinance 2016-15, seconded by Grant Williams, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes. TJ presented Ordinance 2016-16 which ratifies the mayors creation and planning of the summer youth camp program. Lori Grob made a motion to suspend the rules, seconded by Ron Woods, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes. Lori Grob made a motion to approve Ordinance 2016-16, seconded by Grant Williams, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes. TJ informed council that after talking with Kenny Davis, there are a few water customers not paying their bills and the water board would like to press liens against their properties. Dan Scott made a motion to approve the liens, seconded by Ron Woods, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes.

Mayor Sobel informed everyone that youth camp will start on Monday at 8am till noon. Mayor Sobel stated that there are currently 26 enrollees and the registrations have been cut off for this year to make sure things run smoothly. This is the first year for the event and this will be a trial run. Mayor Sobel thanked Riesbeck's for the \$100 gift card donation and Dennis Kasproski who brought in cases of juice for the kids. Mayor Sobel thanked Sam's Club who donated \$250 worth of odds and ends for the youth camp. Mayor Sobel stated that Richard Cox was providing lunches free to the kids every day. Mayor Sobel thanked everyone who is working to make this happen. Mayor Sobel stated that Rice Energy will be here on the last day with a big surprise, and the Fire and Police Departments will be doing special activities with the kids on certain days.

Mayor Sobel asked permission to seek three bids for fixing the falling brick on the side of the school. Grant asked if demolition of the school was considered. Mayor Sobel stated that issue should be discussed at a later date and that we need to get this issue fixed and corrected for the time being. Dan Scott made a motion to give Mayor Sobel permission to obtain three bids, seconded by Ron Woods, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes.

Grant Williams made a motion to give authority to Mayor Sobel to plan a July 4th community picnic. The special events committee will meet and review plans. Lori Grob seconded the motion, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes.

Shawn Bruce made a motion to allow Mayor Sobel to seek bids for sanding and sealing of the gym floor, painting of lines for basketball court, and the replace 250 watt lights with efficient lighting (classified as gym upgrades), seconded by Ron Woods, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes.

Lori Grob made a motion to authorize the Mayor to seek restoration for the baseball field fencing, dugout areas, water supply, bleachers, and other hazardous items around the park, seconded by Grant Williams, Grant Williams - Yes, Shawn Bruce - Yes, Mike Murphy - Yes, Ron Woods - Yes, Lori Grob - Yes, Dan Scott - Yes.

Don Williams asked about where the Rice Energy money is located. Fiscal Officer Burkhead informed him that Belmont received around \$170,000 and \$100,000 was transferred to the street fund, \$30,000 to the police fund and stated that these transfers were made in 2014. Rick stated that there are some measures that can be taken to return that money to the general fund but we will have to research how to proceed.

Eric Smith discussed golf carts and them not being legal on village streets. Eric stated that there is a piece of legislation coming that will permit them on the streets in January 2017 unless the village passes an ordinance not permitting them. Kenny Davis stated that he felt that it would be too restrictive for the residents.

Ron Woods asked if there was anything that can be done about dilapidated buildings within the village. TJ stated that he and that building and grounds committee will need to get together and discuss options. This will take several months to complete. Ron asked if we could purchase a trail cam to catch whoever is dumping trash along the brick road. Mayor Sobel stated that we could have Bethesda patrol the area more often. Eric stated that he would try to watch the area.

Fiscal Officer Burkhead informed everyone that we did not receive the Safety Capital Grant this year. Rick stated that it was very competitive and that most of the agencies who were funded are near larger cities. Rick stated that we are going to work on a more detailed application to reapply for the grant again this fall.

Lori Grob stated that there are a few places that need more stop signs around town. Lori stated that there are a few places that there is major confusion at intersections.

Dan Scott stated that he made contact with a chip and tar company but has not heard back with any updates.

Fiscal Officer Burkhead gave a presentation on Levies that are in the town, when they are to be renewed, the difference between renew and replace, and what it means for the village. Rick stated that it is up to the citizens if they want to replace a levy and bring it up to current property valuation standards or not. Rick stated that with more money would come more services available to the public. Rick stated that he has submitted the OPERS unreported earnings forms to OPERS and is awaiting the outcome from OPERS. Dan Scott asked if the village would be reimburse for improper payments to Social Security. Rick stated that he did not know but is going to try to find out who to contact and find out.

Motion to pay the bills by Ron Woods, 2nd by Dan Scott, with a unanimous vote.

Motion to adjourn by Grant Williams, 2nd by Lori Grob, with a unanimous vote.

The next meeting will be Thursday July 7th, 2016 at 7:00 P.M.

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Mayor Stanley Sobel  
Burkhead Jr.

Fiscal Officer Ricky W.

Meeting of Belmont Village Council  
June 21, 2016

Mayor Stanley Sobel called the meeting to order and Mayor Sobel led the Pledge of Allegiance.

Roll Call

Present: Mayor Stan Sobel, Fiscal Officer Rick Burkhead, Grant Williams, Ron Woods, Dan Scott, Mike Murphy, Shawn Bruce, Lori Grob, Solicitor TJ Schultz, Water Board President Kenny Davis

Guest(s)

Eric Smith, Kaye Hall, Cathy Caretti, Becky Boughner, Joe Papoucek, Bob Mills, D Williams, Barb Gornick, Heather Roberts, Peggy Patterson, Randy Patterson, Paul Wilkinson, Jake Boyd, Jim Cogar, Linda Cogar

Special Council Meeting Minutes

Fiscal Officer Rick Burkhead explained to residents the differences between replacement of a levy versus a renewal of a levy and described the process of putting a levy on the ballot to be voted on. Rick also answered questions from the audience who had questions and concerns about costs and what it is going to benefit. Rick stated that the levies have not been replaced for a very long time and some not at all. Kenny Davis explained that the village is going to apply for grants and try to apply for funding of certain projects but you have to have money to provide services or make changes. Mayor Sobel explained that this is a community decision and that everyone in the community has a right to vote and help make the decision. Mayor Sobel stated that the day to day operations and repairs cost a lot.

There are a few people who own property in town but live outside of the village and won't be able to vote on the levy issues. Mayor Sobel stated that he is going to post all of this information on the post office wall and on Facebook for public consumption. Shawn suggested that we need to explain what the situation is and how it all works to the residents who are not in attendance at the meeting tonight. Grant Williams stated that people need to vote and they need to be informed. Grant suggested that everyone come to the next meeting on July 7th.

Fire Chief Bob Mills stated that the Fire Department is looking to purchase Maynards ambulance. Bob stated that the fire department looked at purchasing it a year ago but council never proceeded and turned it down. Bob stated that he wasn't looking to spend more than \$20,000. Dan Scott made a motion to give Bob Mills permission to negotiate a deal for the ambulance, seconded by Mike Murphy. Grant Williams - Yes, Ron Woods - Yes, Shawn Bruce - Yes, Dan Scott - Yes, Mike Murphy - Yes, Lori Grob - Yes.

Mayor Sobel asked about the quote from Steele Insurance. Rick stated that they are working on it.

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Ron Woods made a motion to go into executive session to discuss and Employee Benefits, and potential Litigation 7:37 p.m., seconded by Lori Grob, Mike - Yes, Dan - Yes, Ron - Yes, Lori - Yes, Shawn - Yes, and Grant - Yes.

At 7:52 p.m. Mayor Sobel declared executive session over.

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Fiscal Officer Burkhead explained that the OPERS contributions that were not made for the employees totals \$40,119.58.

Solicitor TJ Schultz explained that in 2014 there were some oil and gas monies deposited into the General Fund. Some of those monies were transferred to various funds. \$100,000 was transferred to the street department. TJ stated that we have a piece of legislation that will give the Solicitor and the Fiscal Officer any and all means necessary to seek a court order to try to transfer some of the funds back to the General Fund.

Grant Williams made a motion to suspend the rules, seconded by Ron Woods, Grant Williams - Yes, Ron Woods - Yes, Shawn Bruce - Yes, Dan Scott - Yes, Mike Murphy - Yes, Lori Grob - Yes. Ron Woods made a motion to pass Ordinance 2016-17 which give TJ and Rick the means to seek a court order to transfer the money back to the General Fund, seconded by Shawn Bruce, Grant Williams - Yes, Ron Woods - Yes, Shawn Bruce - Yes, Dan Scott - Yes, Mike Murphy - Yes, Lori Grob - Yes.

Mike Murphy made a motion to pay the OPERS bills totaling \$40,119.58 from the General Fund, seconded by Grant Williams, Grant Williams - Yes, Ron Woods - Yes, Shawn Bruce - Yes, Dan Scott - Yes, Mike Murphy - Yes, Lori Grob - Yes. Shawn Bruce stated that he hopes this is the last big issue that we have to deal with from things from the past.

Ron woods made a motion to pay the solicitor \$50 per hour for any potential litigation for dealing with court orders for transfer we are hoping to make, seconded by Dan Scott, Grant Williams - Yes, Ron Woods - Yes, Shawn Bruce - Yes, Dan Scott - Yes, Mike Murphy - Yes, Lori Grob - Yes.

Motion to adjourn by Ron Woods, 2nd by Dan Scott, with a unanimous vote.

The next meeting will be Thursday July 7th, 2016 at 7:00 P.M.

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Mayor Stanley Sobel  
Burkhead Jr.

Fiscal Officer Ricky W.